

IMPORTANT NOTES: this document is to help with your planning/deciding which grant category and type (seed/growth) of grant to apply for.

Sections A & C questions are the same on all applications, regardless of which category of grant you select;

Section B questions depend on the grant category you choose.

This document contains the questions asked on grant applications, but this is NOT the grant application you'll need to fill in and submit.

To fill out and submit a grant application, you must click on the Grant Application button on our website

<https://www.iowaepiscopal.org/gilead-grants>

Ready to submit your grant application?

- Submit online anytime between May 15-July 15
- Make sure you have these documents ready - you'll need to upload them into the grant application:
 - Episcopal Endorsement Letter
 - Letters of support, statements of partnership, etc.
 - Budget (and any other supporting financial information)

BUDGET TEMPLATE

GRANT APPLICATION (AVAILABLE MAY 15)

SECTION A: Contact Information

A1. Name of main contact person for this grant

A2. Phone number

A3. Email

A4. Contact person's affiliation(s) (ie. congregation & city, faith community, organization, ministry group, chapter)

A5. Episcopal Endorsement Letter (can be letter or minutes from the vestry, diocesan Chapter Representative, the Standing Committee, clergy)

A6. Please provide names and contact information of other partnering individuals, organizations, congregations, etc.

A7. Please list the names and titles of people who will serve as primary staff or volunteers on the proposed project/opportunity.

A8. Please attach any letters of support, statements of partnership, etc., related to this proposal:

A9. Which of the following categories best fits your grant proposal?

- Beginning a new worshipping community
- Beginning a new ministry, or strengthening an existing ministry, with community partners, ministry groups, or other congregation(s)
- Liturgical space renewal
- Support for recently ordained clergy
- Formation for youth or young adults
- Leadership development
- Evangelism
- Expanding tools and technology

When you answer this question in the actual application online, it will automatically populate the Section B questions that match the grant category you've chosen

SECTION (B) Beginning a new worshipping community

GILEAD funds may be used to begin a new Episcopal worshipping community in order to reach new people, in new ways, and/or in new places. They can meet in existing churches, in public spaces, homes, or other spaces. They can be started as an outreach of one or more congregations or by entrepreneurial leadership from within the diocese.

B1. Are you applying for a:

- SEED grant (up to \$10,000) for a new worshipping community
- GROWTH grant (up to \$15,000) for a recently started worshipping community

These amounts are not a guarantee of the amount that will be awarded, though the amount awarded will not exceed these given limits (and note that the amounts are different for each grant category)

B2. Proposed name of new worshipping community

B3. Please provide a single paragraph, brief narrative abstract of this proposed worshipping community (200 words or less):

B4. Is this worshipping community being planted from an existing congregation (include congregation name) or by a ministry entrepreneur/group?

B5. How did you discern a need for this new worshipping community (include: who was involved)?

B6. Who will serve as the primary source of leadership for this worshipping community? Please provide their contact information.

B7. What training and/or experience will the leader bring to this new worshipping community? What training might be needed?

B8. Has a core team been identified to help launch this worshipping community? (Yes or No)

B9. If so, how many people are on the core team and what experience and strengths do they bring to the new worshipping community? If not, how will a core team be recruited and formed to assist in starting this new worshipping community?

B10. Will other people, paid or unpaid, bring professional skill to this new ministry? (i.e.; musicians, administrative support, financial management, or other ministry specialties). Please specify.

B11. What new group of people will this worshipping community primarily serve and how will you invite people to participate?

B12. Explain why it matters to begin this new worshipping community at this time and in this place, and how it fits with the mission of the church and/or diocese.

B13. What distinguishes this worshipping community from others in your area? What challenges/gaps does this new worshipping community address?

B14. How do you plan to develop this worshipping community over the next several years? What are the intended impacts and outcomes, and how will those be evaluated?

B15. What liturgical resources do you imagine using with this worshipping community? (worship texts, music, space, etc.)

B16. Do you anticipate this worshipping community might become its own Episcopal congregation?

SECTION (B) Beginning a new ministry or strengthening an existing ministry with community partners, ministry groups, or other congregation(s)

B1. Are you applying for a:

- SEED grant (up to \$3 ,000) for a new ministry with community partners, ministry groups, or other congregation(s)
- GROWTH grant (up to \$5,000) to strengthen the capacity of an existing ministry with community partners, ministry groups, or other congregations

B2. Please provide a single paragraph, brief narrative abstract of this proposed ministry (200 words or less):

B3. How does this ministry fit with the mission of the church and/or diocese?

B4. Will other groups will be involved with this ministry? In what ways?

B5. How did you discern a need for this ministry (include: who was involved)?

B6. What challenges/gaps does this ministry address, and who will be served by this ministry? List the particular social needs in this ministry context, especially those un- or under- addressed by other groups:

B7. Describe this ministry's intended impacts and outcomes for your faith community, local community, other communities, groups and organizations and how you plan to evaluate those impacts and outcomes:

B8. Describe how you plan to communicate about this ministry and engage with your community and other organizations (community forums, visits/tours, press, social media, etc.):

B9. What efforts will you make to center the experience and leadership of the groups that this ministry hopes to serve?

B10. Please attach a narrative description of the ministry (maximum 1,000 words) and any supporting documentation (detailed plans, schedules, etc.)

SECTION (B) Liturgical Space Renewal

Grant money from GILEAD for liturgical space renewal can be used to remodel your worship space, make it more accessible, make it more welcoming, or provide for more flexible space. It is NOT intended for regular building upkeep or maintenance.

B1. Congregation name

B2. Are you applying for a:

- SEED grant (up to \$10,000) for a new space renewal project
- GROWTH grant (up to \$15,000) for a second phase or expansion of a renewal project

B3. Please provide a single paragraph, brief narrative abstract of this proposed renewal project (200 words or less):

B4. How did you discern a need for this space renewal (include: who was involved, what challenges/gaps does this renewal address)?

B5. How does this space renewal fit with the mission of the church and/or diocese?

B6. How will you be able to welcome new people in new ways? Describe who will be served by this space renewal, including the intended impact and outcomes and how those will be evaluated.

B7. Describe how you plan to communicate and engage with your community and other organizations (community forums, visits/tours, press, social media, etc.) about your liturgical space renewal:

B8. Have you received contractor bids for the work you want to do? (Yes or No)

B9. If so, have you submitted the plans and bids to the diocesan property committee? (Yes or No)

B10. If so, please attach copies of the plans and bids.

B11. Please attach a narrative description of the project (maximum 1,000 words) and any supporting documentation for this project (detailed drawings/plans, schedules, photographs, etc.)

SECTION (B) Partnering with congregations or worshipping communities to provide partial salary and benefits for recently (within the past two years) ordained clergy

B1. Are you applying for a:

- SEED grant (up to \$15,000) for a new partnership
- GROWTH grant (up to \$24,000) for a recently started partnership

B2. Congregation name

B3. Please provide a single paragraph, brief narrative of why your congregation could benefit from having a recently ordained clergy person (200 words or less):

B4. How did you discern the need for a recently ordained clergy person (include: who was involved in the decision)?

B5. How do you imagine having a recently ordained clergy person will help support and grow the ministries of your congregation? What challenges/gaps might this person help address?

B6. What learning opportunities does your congregation offer a recently ordained clergy person?

B7. Who would the recently ordained clergy person's supervisor be?

B8. How would the recently ordained clergy person be evaluated and supported in their learning?

B9. Is your congregation willing/able to provide any portion of the recently ordained clergy person's salary and benefits? (Yes, No, or Maybe)

B10. Have you had a conversation with the bishop about your wanting to support a recently ordained clergy person? (Yes or No)

SECTION (B) Formation for youth and young adults

Note: all adults participating in or leading formation programs for youth (ages 0-18) are required to complete Safeguarding God's Children training and complete required reference and background checks.

B1. Are you applying for a:

- SEED grant (up to \$3,000) for a new formation proposal
- GROWTH grant (up to \$5,000) for a recently started formation program

B2. Please provide a single paragraph, brief narrative abstract of your youth/young adult formation proposal (200 words or less):

B3. How will this formation proposal fit with the mission of the church and/or diocese?

B4. How did you discern a need for this formation opportunity (include: who was involved, what challenges/gaps does this formation opportunity address)?

B5. Who is this formation proposal intended to primarily serve and what ages will you be working with? i.e. youth/young adults in your faith community, neighborhood youth, youth in detention centers, youth from a particular school, recent immigrants, etc.

B6. Will other groups will be involved with this proposal? In what ways?

B7. Describe this project's intended impacts and outcomes for youth or young adults and how you plan to evaluate those impacts and outcomes:

B8. Describe how you plan to communicate and engage with your community and other organizations (community forums, visits/tours, press, social media, etc.):

B9. Please attach a narrative description of the proposal (maximum 1,000 words) and any supporting documentation for this project (detailed plans, schedules, etc.)

SECTION (B) Leadership Development

B1. Are you applying for a:

- SEED grant (up to \$3,000) for an individual or group to participate in a leadership development opportunity
- GROWTH grant (up to \$5,000) to offer a leadership development opportunity

B2. Please provide a single paragraph, brief narrative abstract of your leadership development proposal (200 words or less):

B3. Briefly describe the type of development opportunity (webinar, seminar, conference, coaching, etc.) and when and where will the development opportunity take place?

B4. How did you discern a need for this development opportunity (include: who was involved, what leadership challenges/gaps does this opportunity address) and how this development opportunity fit with the mission of the church and/or diocese?

B5. Who is offering the development opportunity, and briefly describe their work/expertise in the topic offered (include links to training information/website of organization(s) if applicable)

B6. Who will participate in the development opportunity and why? (include individual name(s), group(s), brief background of individual/group's relevant ministry or work))

B7. If you are offering a development opportunity, describe the logistics of the event, including how participants will be recruited, advertising/promotion, partner groups/organizations, participant fees (if applicable)

B8. Describe the desired outcomes for the participants (what do you hope to gain, what are the learning goals), and how will the training/knowledge be shared with or transferred to other relevant people in your ministry group/congregation/diocese?

B9. Describe the desired impact or outcomes for your faith community, local community, groups, or organizations and how you plan to evaluate those impacts/outcomes.

SECTION (B) Evangelism

B1. Are you applying for a:

- SEED grant (up to \$2,000) for evangelism
- GROWTH grant (up to \$5,000) for evangelism

B2. Please provide a single paragraph, brief narrative abstract of your evangelism proposal (200 words or less):

B3. How will this evangelism proposal fit with the mission of the church and/or diocese?

B4. How did you discern a need for this evangelism proposal (include: who was involved, what challenges/gaps does this opportunity address)?

B5. Who is this evangelism proposal intended to primarily serve?

B6. What other individuals or groups will be involved? In what ways?

B7. Describe the intended impacts and outcomes of the proposal, including how you plan to evaluate those impacts and outcomes.

SECTION (B) Expanding tools and technology

Could include things like: website development, equipment to livestream, computer or internet connection needs, etc.

B1. Are you applying for a:

- SEED grant (up to \$2,500) for a new tools and technology project
- GROWTH grant (up to \$5,000) for expanding your tools and technology project

B2. Please provide a single paragraph, brief narrative abstract of your tools and technology proposal (200 words or less):

B3. How did you discern a need for this expansion of tools/technology (include: who was involved)?

B4. Describe who (individuals, groups, communities) the technology/tools will serve, and the need/gap that will be addressed.

B5. Who will be involved in the implementation of the technology/tools, and how?

B6. Where will the technology/tools be located? Who will have access to them and who will be responsible for them?

B7. How does the proposed expansion of technology/tools fit with the mission of the church and/or diocese?

B8. Describe the intended impacts and outcomes of the technology/tools, and how the impacts and outcomes will be evaluated.

SECTION (C) Budget

C1. What grant amount are you requesting?

C2. Briefly describe how the grant funds will be used to support the proposed project/opportunity:

C3. Please attach a timeline for the project which includes the proposed schedule for the use of these grant funds (from the beginning until the requested funds are spent and results are reported).

C4. List any other source of funding, supplies, resources and expertise you plan to utilize, including donations of space, supplies, time, etc.

C5. What other support can you imagine you might need from diocesan staff?

C6. Who will serve as the fiscal agent for the grant money?

- Parish treasurer
- Diocesan comptroller (only for new worshipping communities or ministries that are not affiliated with an existing congregation)

C7. What is the fiscal agent's contact information?

C8. Please attach a detailed budget for this project, describing how these grant funds are included, and any other supporting financial information:

C9. Additional comments