

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
OF THE EPISCOPAL DIOCESE OF IOWA**

A special meeting of the Board of Directors of the Episcopal Corporation of the Diocese of Iowa was held at 10 am at Grinnell College, Grinnell, Iowa on July 23, 2010 pursuant to the Annual Meeting of December 4, 2009

The Rt. Rev Alan Scarfe, President, presided.

The following directors were present:

Ms. Diane Bjorklund	Mr. Raymond Gaebler	The Rev. Canon Ronald Osborne
The Rev. Sean Burke	Mr. John Gardner	The Rev. Catherine Quehl-Engel
Mr. Charles Cox	The Rev. Carl Mann	Mr. William Smith, <i>ex officio</i>
Ms. Cheryl Crandall	Ms. Maggie Tinsman	Canon Thomas Carpenter, <i>ex officio</i> .

Also present: Mr. Robert Joy, Assistant Treasurer and Ms. Nancy Morton, Assistant Secretary; Ms. Linda Neuman, Vice Chancellor, *ex officio*; and Ms. Julianne Allaway.

Absent: Mr. Stephen Carroll, The Rev. Artis Ferrel, The Rev. John Horn, Ms. Mary Neis, and The Rev. Dian Ong.

Bishop Scarfe opened the meeting with prayer.

The entire meeting was devoted to discussion of the work in progress by the Process Improvement Committee appointed by Bishop Scarfe at the June 11 meeting of the Board of Directors. Mr. Raymond Gaebler chairs a committee that includes The Rev. Artis Ferrel, The Rev. John Horn, and The Rev. Catherine Quehl-Engle. It is charged with researching and developing ways the board could work together more effectively.

Bishop Scarfe talked briefly about how churches, chapters, commissions and committees within the diocese relate with each other and the board. He described how the board agenda is prepared and noted that time for chapter and commission reports is listed at all board meeting.

Canon Thomas Carpenter, Chancellor, reviewed in detail the history of the Episcopal Church and background regarding structure of the Board of Directors of the Episcopal Corporation, Diocesan Convention, Constitution and Canons, Regional Chapters, Commissions and Committees.

Mr. Gaebler reported on the July 1 meeting of the process improvement committee. The group suggests a two-phase project. Phase 1 will consider operational processes that can be implemented immediately. Phase 2 will consider issues that might require amending the canons. Either of both phases might require the hiring an outside consultant.

The board broke into small groups to share ideas about next steps in the improvement process for the committee to consider at its August 3 meeting.

The meeting adjourned at 2 pm.

Respectfully submitted,

Nancy A. Morton,  
Assistant Secretary

APPROVED:

ATTEST:

The Rev. Artis Ferrel, Secretary  
of the Episcopal Corporation  
of the Diocese of Iowa

The Rt. Rev. Alan Scarfe, President  
of the Episcopal Corporation  
of the Diocese of Iowa