

Safeguarding God's Children: Who needs what kind of Training & Screening?

Key to Chart:

*.....Training/Screening covered by Oxford Documents screening conducted through the Diocese of Iowa

C/Y.....If works with or around children/ youth.

Sun Only.....If works with or around children/youth only when the congregation is present.

Sun +.....If works with or around children/youth in addition to when the congregation is present. (This means whenever adults are in close proximity to children or youth in the building – for example, a Christian education program that meets week-nights)

Role	SGC 1 hr training "for parents and congregations"	SCG 3 hr training "for ministries"	Written Application	Interview	References	Check Sex Offenders Registry	Criminal Background Check
Clergy		Yes	*	*	*	*	*
Those in the ordination process		Yes	*	*	*	*	*
Organist/ Choir Director	Yes if "Sun Only"	Yes if "Sun +"	Yes if "Sun Only"	Yes if "C/Y"	1 if "C/Y"; 3 if "Sun +"	Yes if "C/Y"	Yes if "C/Y"
Admin. Assistant/ Secretary		Yes if "C/Y"				Yes if "C/Y"	Yes if "C/Y"
Sexton		Yes if "C/Y"				Yes if "C/Y"	Yes if "C/Y"
Christian Ed., Youth Director		Yes	Yes	Yes	3	Yes	Yes
Vestry (and any one who approves or develops programs for children or youth)		Yes					
J2-A mentor (or other leader working with youth other on Sunday morning)		Yes	Yes	Yes	3	Yes	Yes
Church school and VBS teachers or assistants	Yes		Yes	Yes	1	Yes	Yes
Nursery workers	Yes		Yes	Yes	1	Yes	Yes
Lay Eucharistic visitor		Yes	Yes	Yes	3	Yes	Yes
Lay reader, usher, lay Eucharistic minister	Yes						
All Persons transporting children or youth (other than occasionally and for short distances) should have their driving record checked.							