

## Diocese of Iowa Chart of Training Requirements

Academy Listed Role:		Background Check			6 month residency	App & Interview	Safe Church, Safe Communities Courses											Dismantling Racism Training			
		Public Records (Criminal & Sexual Abuse Registry)	Credit	DMV			#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11				
<b>Clergy</b>	Paid Clergy staff (Bishops, Priests, Deacons)	Clergy background checks are usually run by the Diocesan Bishop's Office				X	X	X	X	X	X	X	X	X	X	X	X	X	X		
	non-stipendiary Clergy					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
	Retired Clergy (paid & volunteers)					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Postulant, Candidate, Seminarian					X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
<b>Commissioned Ministry Teams</b>		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X			
<b>Children's Ministry Worker or Volunteer</b>	Children's Minister/Director	X		depends	X	X	X	X		X	X			X	X			X			
	Children's Choir Director	X		depends		X	X	X		X	X			X	X			X			
	Children's Education Coordinator	X		depends			X	X	X		X	X			X	X		X			
	Church School Teacher	X		depends	X	X	X	X	X		X	X			X	X		X			
	Nursery Workers or Volunteers	X		depends	X	X	X	X	X		X	X			X	X		X			
	VBS Volunteer	X (over 18)		depends	X	X	X	X	X	X	X	X	X	X	X	X			X		
<b>Youth Ministry Worker or Volunteer</b>	Youth Minister/Director	X		depends	X		X	X	X	X	X	X	X		X	X			X		
	Youth Choir Director	X		depends	X		X	X	X	X	X	X	X		X	X			X		
	Youth Education Coordinator	X		depends			X	X	X	X	X	X	X		X	X			Encouraged		
	Church School Teacher	X (over 18)		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Acolyte Leader/Mentor	X		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Camp Director	X		depends			X	X	X	X	X	X	X		X	X			Encouraged		
	Camp Counselor	X (over 18)		depends		X	X	X	X	X	X	X	X		X	X			Encouraged		
	Youth Group Leader	X		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Counselor-in-Training	X (over 18)		depends		X	X	X	X	X	X	X	X		X	X			Encouraged		
	Teenage Volunteers	X (over 18)		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Confirmation Mentor	X		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Sleepover Chaperones	X (over 18)		depends	X	X	X	X	X	X	X	X	X		X	X			Encouraged		
	Camp Staff	X (over 18)		depends		X	X	X	X	X	X	X	X		X	X			Encouraged		
Musicians who work with Youth	X (over 18)				X	X	X	X	X	X	X	X		X	X			Encouraged			
<b>Vestry</b>	Elected Positions	Recommended	suggested for check signers		X		X	X	X	X		X	X		X	X			X		
	Treasurer	X			X		X	X	X	X		X	X		X	X			X		
	Members	Recommended			X		X	X	X	X		X	X		X	X			X		
	Wardens	Recommended			X		X	X	X	X		X	X		X	X			X		

## Diocese of Iowa Chart of Training Requirements

Academy Listed Role:	Congregational examples (not an exhaustive list, but examples and a place to start)	Background Check			6 month residency	App & Interview	Safe Church, Safe Communities Courses											Dismantling Racism Training
		Public Records (Criminal & Sexual Abuse Registry)	Credit	DMV			#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	
<b>Key Holders</b>	Altar Guild	Recommended			X		X	X		X				X		X		Encouraged
	Building Hosts	Recommended			X		X	X		X				X		X		Encouraged
	Renters	Recommended					X	X		X				X		X		Encouraged
<b>Lay Leader (volunteer)</b>	Eucharistic Visitors	X		depends	X	X	X	X	X	X	X	X	X	X	X	X	X	Encouraged
	Small Group Leaders	X		depends	X	X	X	X	X	X	X	X	X	X	X	X	X	Encouraged
	Church Staff-unpaid	X		depends			X	X	X	X	X	X	X	X	X	X	X	Encouraged
	Pastoral Care Teams	X		depends	X	X	X	X	X	X	X	X	X	X	X	X	X	Encouraged
	Stephen Ministers	X		depends			X	X	X	X	X	X	X	X	X	X	X	Encouraged
<b>Other Church Staff (Paid)</b>	Choir/Music Directors	X				X	X	X	X	X		X	X	X	X	X	X	X
	Sextons	X				X	X	X	X	X		X	X	X	X	X	X	X
	Administrators	X				X	X	X	X	X		X	X	X	X	X	X	X
<b>Diocesan Leadership</b>	Board of Directors						X	X	X	X	X	X	X	X	X	X	X	X
	Commission on Ministry						X	X	X	X	X	X	X	X	X	X	X	X
	Diocesan Staff & Officer's	X	depends	depends		X	X	X	X	X	X	X	X	X	X	X	X	X
	Ministry Development Team's						X	X	X	X	X	X	X	X	X	X	X	X
	Standing Committee						X	X	X	X	X	X	X	X	X	X	X	X
<b>Licensed Ministries</b>	Eucharistic Visitor	X				X	X	X	X	X	X	X	X			X		Encouraged
	Pastoral Leader	X				X	X	X	X	X	X	X	X			X		Encouraged
	Catechist	X			X	X	X	X	X	X	X	X	X			X		Encouraged
	Eucharistic Minister	X				X	X	X	X	X	X	X	X			X		Encouraged
	Preacher					X	X	X	X	X	X	X	X			X		Encouraged
	Worship Leader						X	X	X	X	X	X	X			X		Encouraged
<b>Other</b>	Lector						X	X	X									Encouraged
	Vergers						X	X	X									Encouraged
	Usher						X	X	X									Encouraged
	Spiritual Director	X				X	X	X	X	X	X	X	X			X		Encouraged
	Spiritual Guidance	X				X	X	X	X	X	X	X	X			X		Encouraged
	Lay Chaplain	X				X	X	X	X	X	X	X	X			X		Encouraged

Course 1: Introduction & Theological Background  
 Course 2: Organizational Rules and Model Policies  
 Course 3: Healthy Boundaries  
 Course 4: Power & Relationships  
 Course 5: Abuse & Neglect

Course 6: Inclusion  
 Course 7: Pastoral Relationships  
 Course 8: Anti-Harassment  
 Course 9: Bullying  
 Course 10: Reporting  
 Course 11: Train the Trainer